



Summer Camp and Master Classes 2023

Dear Parents/Guardians,

For those of you who are new to us, welcome! We are thrilled to be offering Summer Camp this year and are excited to have you joining us. For returning camp families, safety is still our priority, but we have made changes to some of our COVID guidelines from the last two summers. These guidelines may evolve throughout the spring, but we will *not* be requiring masks for campers, staff, and audience this summer. However, anyone who wishes to wear a mask on our campus will be welcome to do so! We will continue to monitor local and national guidance as summer approaches and adjust our protocols accordingly. We are also thrilled that all our camp performances are still in person on The Phoenix Theatre Company stages!

The Phoenix Theatre Company has continued to develop new and exciting theatre experiences for your campers, and you can trust this year is going to be no different! Your camper will receive age-appropriate activities supporting their development as an individual and as an artist. Our camps will be creative, challenging, and lots of fun! Please read this information carefully with your camper. We want to make sure everyone starts camp with all questions answered and expectations met to create the best experience possible.

Campers participating in our weekly musical theatre classes will be sharing their hard work with parents and friends on the Friday of each week of camp during the entire summer. **If you have signed up a camper for one of the 13-17 two-week courses, they will only perform the second Friday of their chosen session.* These showcases will be performed live in the Hormel Theatre at The Phoenix Theatre Company. These sharing performances are FREE to attend and the children love having an audience! Feel free to invite family and friends. Please note we open the building for the performance **15 minutes prior to show time and no earlier**. Please consider how warm that summer sun can be in Phoenix and plan accordingly! For the safety of our campers, we cannot permit visitors in our building prior to that time. Thank you in advance for your understanding!

We are here to make sure your campers have a fun and educational camp experience! If you have any questions or concerns, please contact our team!

Michelle Chin
Summer Camp Director
m.chin@phoenixtheatre.com
602.889.7608

Our Camp Management team (Camp Director, Assistant Camp Director, and Camp Coordinator) can also be reached at the address below after June 5th:
camp@phoenixtheatre.com

Camp Daily Schedule:

7:30am – 9:00am	Pre-Camp*
9:00am	Camp Begins (Arrive between 8:55 and 9:00am if not in Pre-Camp)
9:00am – 9:15am	Warm-Ups in Classrooms
9:15am – 10:30am	Session I
10:30am – 10:45am	Morning Break – Campers may bring their own morning snack or purchase from the Snack Bar**
10:45am – 12:00pm	Session II
12:00pm	<i>Ages 4-6 attending half day are picked up. No lunch needed.</i>
12:00pm – 12:30pm	Lunch – Campers bring their own lunch
12:30pm – 1:45pm	Session III
1:45pm – 2:00pm	Afternoon Break – Campers may bring their own afternoon snack or purchase from the Snack Bar**
2:00pm – 3:30pm	Session IV
3:30pm	Camp Ends – Campers must be picked up promptly at 3:30
3:30pm – 6:00pm	Post Camp*

**Pre- and Post-Camp are available for an additional fee. Any camper who arrives before 8:45am or leaves after 3:30pm will be charged the daily rate for Pre- or Post-Camp. Pre- and Post-Camp are both supervised free time. Staff provides age-appropriate movies, games, art supplies etc. for campers to play with.*

***Snack Bar options include: chips, crackers, granola, cookies, fruit gummies, etc.*

Pick Up & Drop Off:

We are observing the same pick up and drop off procedures from last summer. All campers will be dropped off outside The Phoenix Theatre Company's Box Office (see map on page 5). There is a small parking lot in front of the Box Office where parents/guardians may drive through and drop off their camper. You may enter this lot off Coronado Rd. Parents/guardians are also welcome to park and walk their camper to the registration tables. Once signed in, campers will be escorted to their classroom by a staff member.

Camper pick up will also take place outdoors but will be split between two locations for ease of traffic. The 4-6 and 13-17 classes and Master Classes will be picked up at the Hormel Stage Door. This space is located at the Southeast corner of McDowell and Alvarado. The 7-9 and 10-12 classes will be picked up at the Drop Off location outside The Phoenix Theatre Company Box Office. For pick up, if the camper is self sign-out, staff will monitor as campers walk to the appropriate vehicles. If a camper is not self sign-out, parents/guardians must park and walk to the registration table to sign out their camper.

If you do not elect to allow your camper(s) to sign themselves in and out, a parent, guardian or other approved individual listed in your registration form are the only people who may sign your camper in and out of camp. This rule is in place exclusively for the safety of your camper.

If you need to update your list of individuals authorized to pick up your camper, you may do so during the camp week. Please be sure your camper arrives just before 9:00am each morning and that you are there to pick up your camper at 3:30pm each day. Please be prepared to show your driver's license to pick up your camper.

Camp Staff will assemble outdoors at **8:55am** to begin check in for camp. Please do not leave your camper unattended before this time. Camp staff will escort campers to their appropriate check out location just before 3:30pm and your patience during this transition time is greatly appreciated for camper pick up!

4-6 year-old campers enrolled in only the morning session will depart at 12:00pm each day from Rehearsal Room B. Please review the campus map included for available parking.

Cancellation Policy:

Full refunds are available only with a minimum of 4 weeks advanced notice from your camper's first day of camp. All cancellations occurring between 2-4 weeks prior to camp qualify for up to 50% of monies refunded. If cancellation is made within 2 weeks of the start of a camp session, no monies will be refunded. (This refund policy is enforced regardless of your reason for cancellation.)

Health and Safety:

In an effort to keep all of our campers, camp families, and staff safe we are monitoring local and national COVID-19 protocols. As this guidance evolves we may make changes to our safety protocols throughout the spring. Our current protocols are as follows:

What we ask from our campers and families:

- Face masks are no longer required of campers, families, and staff, however anyone who would like to wear a mask is welcome to do so.
- Hand sanitizer will be available in each classroom. Campers should also wash hands for a minimum of 20 seconds in the restroom.
- If any camper is feeling sick we require that child stay home — Symptoms of COVID-19 infection include headache, loss of taste or smell, sore throat, diarrhea, congestion or running nose, and/or a temperature of 100.4 or higher.

How our staff are keeping campers safe:

- All staff are fully vaccinated and up to date on their COVID-19 vaccines.
- High contact surfaces will be regularly disinfected with an EPA or NEA regulated disinfectant.

We will continue to monitor local and national guidance from authorities to update these Health and Safety Protocols as needed.

Positive COVID 19 Case Protocol

As national guidance evolves for positive COVID-19 protocols, these protocols may also evolve. Our current plan is as follows:

- If a camper is experiencing symptoms of COVID-19 or receives a positive test result for the virus, they will not be allowed to attend camp and must confidentially report this information

to TPTC so that we may take effective safety precautions. This may be confidentially reported to the Camp Director, Michelle Chin.

- If a camper tests positive, all individuals will be informed that the class has experienced a positive COVID test.
- If a camper tests positive, they will be welcome to return and take future classes after 5 days have passed, they have experienced no fever for a 24-hour period without the use of fever-reducing medications, and they are no longer experiencing other symptoms of COVID-19.
- The Phoenix Theatre Company will work with you to reschedule campers into future classes after the quarantine timeframe has lapsed. If rescheduling is not possible, a refund for the unattended class will be offered.

Performances: *(Times are subject to change)*

Little Playmakers (Ages 4-6)	Fridays at 11:30am	Hormel
Musical Theatre Workshops (Ages 7 – 9, 10 – 12, 13 – 17**)	Fridays at 3:00pm	Hormel
Performance Master Class	Friday, 6.30.23, 7:00pm	Hormel

***13 – 17 age group will perform the second Friday of their attended session*

Lunch/Snacks:

Please be sure your camper has a healthy breakfast before camp! We have a morning break, midday lunch, and an afternoon break. Campers should come with enough food to get them through the day, including a water bottle. Refrigerators, microwaves, and other cooling/warming devices are not available.

A Snack Bar is available during scheduled breaks and lunch periods where campers may purchase snack items for a minimal cost. Please do not send more than \$5.00 with your camper to camp. Please label all items with your camper's name.

We are a strict nut-free campus! We often have campers join us with severe nut allergies, so for the well-being of all, we ask that you use a nut-free substitute. If you choose to use this replacement option, please label as such so our camp staff knows the snack does not pose an allergy threat to other campers. If a camper arrives with nut products, we will give you a call for an alternative option. If that is not possible then campers with nut items will go to a separate space for lunch/snack with a counselor.

What to Bring to Camp:

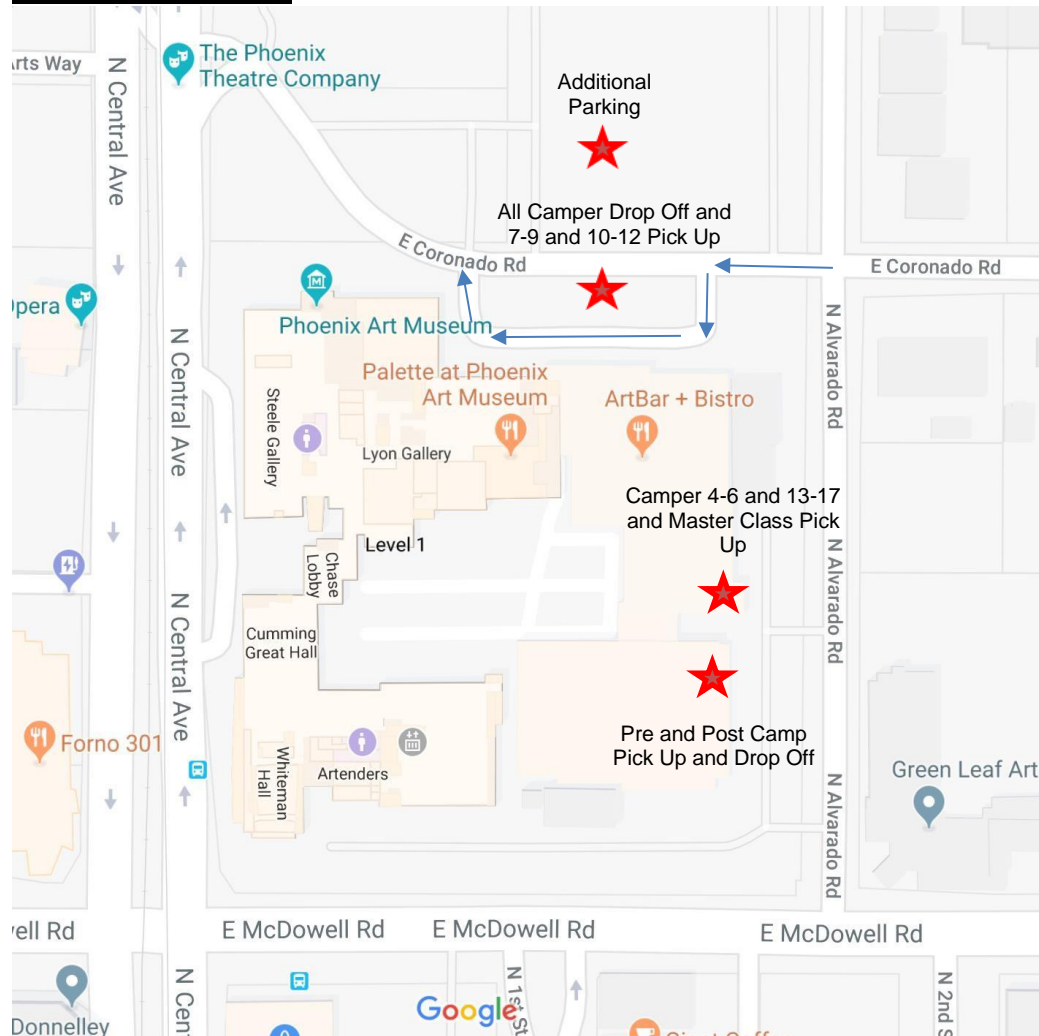
- A good attitude!
- A bag to carry all personal items
- Lunch and snack (or a small amount of money to purchase snacks at the snack bar)
- Water bottle
- Closed-toe shoes
- Comfortable clothing that will allow your camper to be on the floor and move around a lot
- A sweatshirt or jacket! The theatres and classrooms can get chilly.
- Cell phones and other electronics are ok, but only to use during breaks
- For musical theatre camps (ages 6-17): please provide a folder with your child's name on it to hold music and scenes and a pencil to write notes
- Master Classes will have additional needs. These needs will be communicated closer to the start of camp and throughout the session.
- Instructors will ask campers to wear or bring a costume and prop items from home for the Friday sharing performance each week. Please follow directions and keep it simple.

This is not meant to be another expense! Other camp theme activities may necessitate wearing "costumes" from home. Please adhere to the safety requirements listed above regarding clothing and do not bring anything from home that cannot get dirty or damaged.

What Not to Bring to Camp:

- Peanuts and other tree nut products
- Fidget spinners
- Expensive electronics
- Weapons- real or fake

Campus Location:



Enter off of McDowell and Alvarado. Free parking is available in the north and south lots. Pre and Post Camp is located in Rehearsal Room A, which is located at the Southeast corner of McDowell and Alvarado. Look for the large sign facing Alvarado.

The Phoenix Theatre Company
1825 North Central, Phoenix, AZ 85004
(Central and McDowell, next door to the Phoenix Art Museum)